




4/14/11

## Official UTTC Higher Learning Commission Site Visit, ITINERARY

April 18-20, 2011

Time	Session ID#	Meeting Description	Participants	Dr. Westerfield	Dr. Mallory	Dr. Martin	Dr. Spiers	Dr. White
<b>Monday, April 18<sup>th</sup></b>								
8:00-8:45	1	<b>Presidential Meeting</b> <i>Lower Level JBC Building 69</i>	David M. Gipp HC*, UTTC President Dr. Westerfield, NCA Team Chair					
9:00-10:00	2	<b>Welcoming Prayer Honor Song</b>  <b>Opening Conference</b> <i>Lower Level JBC Building 69</i>	Harriett Skye PhD, Vice President of Intertribal Programs All Nations Drum Group  David M. Gipp HC*, UTTC President Phil Baird HC*, Vice President of Academic, Career and Technical Education Russell Swagger, PhD, Vice President of Student and Campus Services Harriett Skye, PhD, Vice President of Intertribal Programs F. Sam Azure, Vice President of Childhood Education Shirley Bordeaux, Comptroller  <i>Self-Study Executive Committee Members:</i> Russell Swagger, Phil Baird, Stacie Iken PhD, Suzan O'Connell, Kathy Johnson, Leah Hamann, Jen Janecek-Hartman PhD, Nathan Stratton, Dorvin Froseth, Nathan Dunn, David One Horn, Monte Schaff					
10:15-11:45	3	<b>Visiting Team Meeting</b> <i>Russell Hawkins Building 1A</i>	NCA Visiting Team Members					
11:45-1:15	4	<b>Lunch</b> <i>Lower Level JBC Building 69</i>	<i>Engagement in Action:</i> Student and Faculty Presentations Self-Study Executive Committee Members  11:50 - 12:00 <i>Retention Game</i> Colleen Bredahl, Graphic Design Instructor Mike Tonder, Retention Game Consultant 12:05 - 12:15 <i>Adobe Connect Pro Video Lessons</i> Colleen Bredahl, Graphic Design Instructor 12:20 - 12:30 <i>Supporting Online Students and Faculty</i> Chris Baillie 12:35 - 12:45 <i>Online Student Experience</i> Laura Buchmann 12:50 - 1:00 <i>Electronic Portfolios</i> Jeshua Estes, Teacher Education Pre-Service Candidate 1:05 - 1:15 <i>Qwizdom Technology in The Classroom</i> Stacie Iken					
<div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  Russell Hawkins, Building 1A         </div> <div style="text-align: center;">  Lower Level JBC, Building 69         </div> <div style="text-align: center;">  Education Building, Building 31         </div> </div> <div style="display: flex; justify-content: space-around; align-items: flex-start; margin-top: 10px;"> <div style="text-align: center;">  Student &amp; Campus Services, Building 1B         </div> <div style="text-align: center;">  Human Resources, Building 11         </div> <div style="text-align: center;">  Healing Room, Building 69         </div> </div>								

\*= Indicates Honoris Causa







This updated itinerary replaces the 3/22/11 draft viewed and approved by Dr. Westerfield.

Time	Session ID#	Meeting Description	Participants	Dr. Westerfield	Dr. Mallory	Dr. Martin	Dr. Spiers	Dr. White
1:30-2:30	5	<b>Board of Directors</b> <i>Lower Level JBC Building 69</i>	<b>UTTC Board Chair Myra Pearson, Tribal Chairwoman</b> Spirit Lake Tribe Carl Walking Eagle- Delegate <b>Tribal Chairman Tex Hall</b> , Three Affiliated Tribes of Ft. Berthold Mervin Packineau, Delegate <b>Tribal Chairman Merle St. Claire</b> , Turtle Mountain Band of Chippewa Larry DeCoteau, Delegate <b>Tribal Chairman Robert Shepherd</b> , Sisseton-Wahpeton Oyate' Winfield Rondell, Jr., Delegate <b>Tribal Chairman Charles W. Murphy</b> Standing Rock Sioux Tribe Sharon Two Bears, Delegate					
2:45-3:45	6	<b>Academic, Career, and Technical Education Forum:</b> <i>Lower Level JBC Building 69</i>	All Hands Conversations: Department Chairs and Faculty (See attached list of names)					
4:00-5:00	7	<b>Campus Tour</b> <i>Russell Hawkins Building 1A</i>	Suzan O'Connell, Director of Development Jeff McDowell, Computer Information Technology Department Chair Evelyn Orth, Practical Nursing Department Chair Leah Hamann, Teacher Education Faculty Rolenthea Begay, Teacher Education Pre-service Candidate					

**Tuesday, April 19<sup>th</sup>**

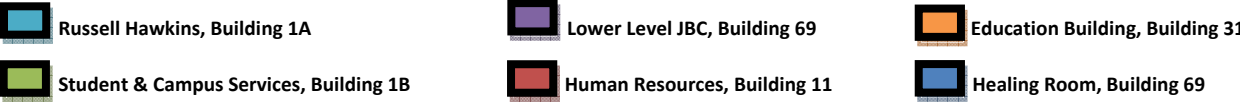
**Concurrent Sessions**

8:30-9:15	8	<b>Student Senate</b> <i>Russell Hawkins Building 1A</i>	Nathan Dunn, Historian, Tribal Management David One Horn, Treasurer, Small Business Management Nicole Montclair, Small Business Management Fabian Betone, Computer Information Technology Jaylene Pretends Eagle, Small Business Management Jerilee St. Cyr, Elementary Education Kathy Johnson, Advisor					
8:30-9:15	9	<b>Online Education</b> <i>Lower Level JBC Building 69</i>	Stacie Iken, Director Upper Division Programs Sheri Baker MS, Associate Vice President of Community Wellness Russell Swagger, Vice President Student and Campus Services Nathan Stratton, Associate Vice President Enrollment Services Leah Hamann, Teacher Education Faculty Kathy Johnson, Sr. Associate Vice President Student and Campus Services Karla Nordyke, Health Information Technology Department Chair Doug Quinn, Database Administrator Lisa Azure, Teacher Education Department Chair Christopher Baillie, Education Outreach IT Support Monte Schaff, Director Educational Outreach					

 Russell Hawkins, Building 1A	 Lower Level JBC, Building 69	 Education Building, Building 31
 Student & Campus Services, Building 1B	 Human Resources, Building 11	 Healing Room, Building 69

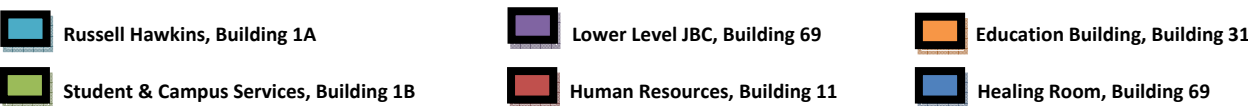






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Time	Session ID#	Meeting Description	Participants	Dr. Westerfield	Dr. Mallory	Dr. Martin	Dr. Spiers	Dr. White
Concurrent Sessions								
9:30-10:15	10	<b>Bachelor Degrees</b> <i>Lower Level JBC Building 69</i>	David M. Gipp, UTTC President Phil Baird, Vice President of Academic, Career and Technical Education Russell Swagger, Vice President of Student and Campus Services Stacie Iken, Director of Upper Division Programs Lisa Azure, Teacher Education Department Chair Nathan Stratton, Associate Vice President Enrollment Services Brenda Finn, Business Administration Department Chair Michael Nason, Criminal Justice Adjunct Instructor					
9:30-10:15	11	<b>Library</b> <i>Education Building Building 31</i>	Charlene Weis, Librarian					
Concurrent Sessions								
10:30-11:30	12	<b>Registrar</b> <i>Student and Campus Services Conference Room Building 1B</i>	Joey McLeod, Registrar Nathan Stratton, Associate Vice President Enrollment Services					
10:30-11:30	13	<b>Information Technology</b> <i>Russell Hawkins Building 1A</i>	Brian DeCoteau, Network Administrator Doug Quinn, Database Administrator Chris Baillie, Education Outreach IT Support					
11:45-1:15	14	<b>Lunch</b> <i>Lower Level JBC Building 69</i>	Self-Study Steering Committee Members (See attached list of members) Russell Swagger					
Concurrent Sessions								
1:30-2:30	15	<b>Finance/ Development</b> <i>Russell Hawkins Building 1A</i>	Shirley Bordeaux, Comptroller Wanda Swagger, Finance Manager Ryan Hertel, Senior Accountant Suzan O'Connell, Director of Development					
								

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1:30-2:30	16	<b>Financial Aid</b> <i>Student and Campus Services Conference Room Building 1B</i>	Allison Davis, Financial Aid Director Nathan Stratton, Associate Vice President Enrollment Services					
1:30-2:30	17	<b>Career Development and Retention</b> <i>Lower Level JBC Building 69</i>	Annette Martel, (Former) Associate Vice President of Career Development Glen Philbrick, Retention Coordinator Rhonda Breuer, Career Counselor/Career Success Instructor					
<b>Concurrent Sessions</b>								
2:45-3:45	18	<b>Admissions</b> <i>Russell Hawkins Building 1A</i>	Jeri Severson, Assistant Director of Admissions and Recruiting Nathan Stratton, Associate Vice President Enrollment Services					
2:45-3:45	19	<b>Human Resources</b> <i>Building 11</i>	Barbara Little Owl, Human Resources Director					
2:45-3:45	20	<b>Student &amp; Campus Services</b> <i>Student and Campus Services Conference Room Building 1B</i>	Sheri Baker, Associate Vice President Community Wellness Betty Anhorn, Director, Center of Academic and Personal Counseling Eveleen Cook, Residential Life Director Ruth Buffalo-Zarazua, Director Strengthening Lifestyles Tammy Kelsch, Disabilities Services Coordinator Kathy Johnson, Sr. Associate Vice President Student and Campus Services					
4:00-5:00	21	<b>Open Forum</b> <i>Lower Level JBC Building 69</i>	<i>Open Session:</i> All faculty, staff, and students interested in visiting with NCA team members. Facilitator: Lisa Cantlon, Teacher Education Faculty					
<b>Wednesday, April 20<sup>th</sup></b>								
9:00-9:45	22	<b>Exit Conference</b> <i>Healing Room Building 69</i>	David M. Gipp, UTTC President Phil Baird, Vice President of Academic, Career and Technical Education Russell Swagger, Vice President of Student and Campus Services Harriett Skye, Vice President of Intertribal Programs F. Sam Azure, Vice President of Childhood Education Shirley Bordeaux, Comptroller  <i>Self-Study Executive Committee Members:</i> Russell Swagger, Phil Baird, Stacie Iken, Suzan O'Connell, Kathy Johnson, Leah Hamann, Jen Janecek-Hartman, Nathan Stratton, Dorvin Froseth, Nathan Dunn, David One Horn, Monte Schaff					
 <ul style="list-style-type: none"> <li style="width: 33%;"> Russell Hawkins, Building 1A</li> <li style="width: 33%;"> Lower Level JBC, Building 69</li> <li style="width: 33%;"> Education Building, Building 31</li> <li style="width: 33%;"> Student &amp; Campus Services, Building 1B</li> <li style="width: 33%;"> Human Resources, Building 11</li> <li style="width: 33%;"> Healing Room, Building 69</li> </ul>								

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## United Tribes Technical College

### ACADEMIC-CAREER-TECHNICAL EDUCATION DEPARTMENT

**Dr. Phil Baird HC\***, Vice President of Academic, Career and Technical Education

**Ann Kraft**, Administrative Assistant

#### GENERAL EDUCATION DIVISION

Marjorie Palaniuk MEd , Department Chair/Instructor Math Instructor  
 Jeanette Martin MEd, English/Speech Instructor  
 Terry Moericke, Humanities Instructor  
 Brian Palecek DMin, English/Humanities Instructor  
 Larry Carlson MPH, Psychology/Sociology/Humanities (Adjunct instructor)  
 Julie Stock-Porter, Science Instructor  
 Wallace "Butch" Thunder Hawk, Cultural Arts Instructor  
 Sheryl "Sherri" Toman MA, OTR/L, Psychology/Sociology Instructor  
 Jerry Zimmerman MEd, Computer Science Instructor  
 Anthony LaFromboise MS, Reading Specialist  
 Rhonda Breuer, Career Counselor/Career Success Instructor  
 Mary Ann Kootenay BS, JAG Specialist/Career Success Instructor  
 Troy Schuchard, 1<sup>st</sup> Aid/CPR (Adjunct Instructor)  
 Ruth Buffalo-Zarazua MBA, Physical Education (Adjunct Instructor)  
 Sharon Johnson MS (OL Adjunct)  
 Sheri Okland MEd (OL Adjunct)  
 Valora Valandra BS (OL Adjunct)  
 Brenda Werner PhD (OL Adjunct)

#### CAREER & TECHNICAL EDUCATION DIVISION

##### **ALLIED HEALTH**

**Health Information Technology** Karla Nordyke, Department Chair/Instructor

**Community Health/Injury Prevention** Larry Carlson MPH, Instructor

##### **Exact Med Program**

Lynelle Lawler RMT, Exact-Med Transcription Training, Program Director/Instructor  
 Ellen Forderer, Exact-Med Transcription Training, Instructor  
 Paulette Lemer, Exact-Med Transcription Training, Instructor  
 Connie Nelson, Medical Transcription Training Instructor  
 Renee Becker CMT, Exact-Med Transcription Training Instructor (P/T)

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**ART/ART MARKETING** Wayne Pruse, Department Chair/Instructor

Colleen Bredahl BS, Instructor

Shawn Holz MFA, Instructor

Joan Cordova (Adjunct)

Mike Tonder (consultant)

**AUTOMOTIVE SERVICE TECHNOLOGY**

Dale Pletan, Department Chair/Instructor

Scott Graeber, Instructor

**BUSINESS MANAGEMENT**

Carol Anderson MEd, Department Chair/Instructor

Amber Mathern MBA, Instructor

Jeff Moser MBA, (Adjunct)

**BUSINESS ADMINISTRATION (B.S.)**

Brenda Finn MBA, Department Chair

Janice Jacobo MBA (Adjunct)

**BUSINESS & OFFICE TECHNOLOGY** Kathy Aller, Department Chair/Instructor

Patrick Becker MM, Instructor

Dorvin Froseth MEd, Instructor

Tom Spain, Instructor

**COMPUTER INFORMATION TECHNOLOGY**

Jeff McDowell MMgt Department Chair/Instructor

Jay Wheeler MMgt, Instructor

**CONSTRUCTION TECHNOLOGY**

Bruce Benson, Department Chair/Instructor

Marcus Austin (Adjunct)

**CRIMINAL JUSTICE** Mark Wallevand, Department Chair/Instructor

Brent LaRocque MPA (Adjunct)

**EARLY CHILDHOOD EDUCATION**, Lisa Azure MEd, Department Chair/Instructor**ELEMENTARY EDUCATION** Lisa Azure MEd, Sweet Grass Project. Director/Instructor

Leah Hamann MS, Instructor

Lisa Cantlon MS, Instructor

Cynthia Balliet, MEd (Half-time)

Colette Fleck, MEd (Adjunct)

Rebecca Reidinger, M.A. (Adjunct)

Theresa Schuchard, MEd (Adjunct)

Tammy Brown Volk, MEd (Adjunct)

**NUTRITION & FOOD SERVICE**

Annette Broyles, Instructor, Department Chair, USDA Equity Project Director

Jill Keith, BS, MS, LRD, Instructor

Susan Thorson, BS, LRD, (OL Adjunct)

**PRACTICAL NURSING**

Evelyn Orth, MSN MMgt, RN Department Chair

Kim Dixon, MSN, RN Instructor

Claire Henke, MSN, RN Instructor

Theresa Leer, MSN, FNPc Instructor

Sharon Zwinger, MSN, RN Instructor

**TRIBAL ENVIRONMENTAL SCIENCE PROGRAMS**-Dr. Jen Janecek-Hartman, Director

**ENVIRONMENTAL PRE-ENGINEERING**

Grace Bulltail MS, Instructor

**TRIBAL ENVIRONMENTAL SCIENCE**

Mandy Guinn, Environmental Science Instructor

Rebekah Olson, Environmental Science Instructor

Derek Schulte, Math Instructor

**ACADEMIC SUPPORT SERVICES****ACADEMIC ADVANCEMENT CENTER**

Arlene Edmundson, College STEPS Reading/English Instructor

Thomas Hatzenbuhler, Math Instructor

**LIBRARY** Charlene Weis MLS, Librarian

## Self Study Steering Committee Members

1. Barbara Schmitt MBA, MMgt, Director Economic Development
2. Brian Palecek DMin, General Education Faculty
3. Carol Anderson, Business Management Department Chair/Instructor
4. Charlene Weis MLS, Librarian
5. David M. Gipp HC\*, UTTC President
6. Dorvin Froseth MEd, Business & Office Technology Faculty  
(Self Study Staff/Communication Team)
7. Evelyn Orth MSN MMgt, Practical Nursing Department Chair/Instructor
8. Harriet Skye PhD, Vice President of Intertribal Programs
9. Jen Janecek Hartman PhD, Tribal Environmental Science Programs Director
10. Kathy Johnson MBA, Sr. Associate Vice President Student and Campus Services  
(Self Study Secretary)
11. Leah Hamann MS, Teacher Education Faculty (Self Study Staff/Communication Team)
12. Lisa Azure MEd, Teacher Education Department Chair/Instructor
13. Lynelle Lawler RMT, Exact-Med Transcription Training, Program Director/Instructor
14. Monte Schaff MEd, Director Educational Outreach (Communication Team)
15. Nathan Stratton BS, Associate Vice President Enrollment Services
16. Pat Aune MS, Land Grant Program Director
17. Phil Baird HC\*, Vice President of Academic, Career and Technical Education
18. Rebekah Olson BA, Environmental Science Instructor
19. Red Koch, Supervisor Transportation Department
20. Russell Swagger PhD , Vice President of Student and Campus Services  
(Self Study Committee Chair/Writing Team)
21. Ryan Hertel BS, Senior Accountant
22. F. Sam Azure MEd, Vice President of Childhood Education
23. Sheri Baker MS, Associate Vice President Community Wellness
24. Stacie Iken PhD , Director of Upper Division Programs (Writing Team)
25. Suzan O'Connell MEd, Director of Development (Writing Team)
26. Wanda Swagger AA, Finance Manager
27. Nathan Dunn, Tribal Management Student Representative (Communication Team)
28. Dave One Horn, Small Business Management Student Representative (Communication Team)
29. Glen Fox, Business Administration Student Representative

Updated 4/4/11

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